**Vacancy Announcement**

Senior non-key expert (SNKE) for developing a model for outreaching NEET (not in education or employment or training) youth required by EU funded project **“Technical Assistance on implementation, monitoring, and evaluation of employment policy at national and local level and strengthened capacities to participate in ESF”** (NEAR/BEG/2022/EA-RP/0105)

1. **Project background**

The project **“Technical Assistance on implementation, monitoring, and evaluation of employment policy at national and local level and strengthening capacities to participate in the ESF”** is funded by the European Union under IPA II for the year 2020.The project is managed by the Ministry of Finance, Department for Contracting and Financing of EU funded Programme. The main project beneficiaries are the Ministry of Labour, Employment, Veteran and Social Affairs and National Employment Service.

The overall objective of the project is **to enhance employment and employability of the labour force focusing on youth, persons with disabilities, long-term unemployed and women.**

The **specific objectives** (Outcomes) of this contract are as follows:

* To support the MoLEVSA, NES and LSGs[[1]](#footnote-1) in improving effectiveness of ALMPs through improved design and analytical base for their implementation **(Outcome 1)**
* To build capacities of the relevant actors in the field of employment (MoLEVSA, NES, LSGs and other actors) to better perform their tasks related to implementation, monitoring and evaluation of ALMPs[[2]](#footnote-2) **(Outcome 2)**
* To ensure that Serbian institutions and other relevant actors are supported to meet the requirements of cohesion policy and participation in the European Social Fund **(Outcome 3)**
* To support piloting of Youth Guarantee Programme **(Outcome 4)**

## The Expected outputs to be achieved are:

* Output 1: Analytical base for the designing and implementation of more effective ALMPs enhanced - to Outcome 1
* Output 2: Capacity for design, implementation, monitoring and evaluation of active labour market policy enhanced - to Outcome 2
* Output 3: Serbian institutions and other relevant actors in the field of employment are prepared to meet the requirements of cohesion policy and participate in the European Social Fund - to Outcome 3
* Output 4: Framework for piloting a Youth Guarantee Programme established - to Outcome 4

1. **Objectives of assignment**

The SNKE will provide support to **Component 4** “**To support piloting of Youth Guarantee Programme”** within which, the following outputs are to be achieved**:**

**Output 4 Framework for piloting a youth guarantee (YG) programme established**

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| **Output 4.1** | Supporting the piloting of Youth Guarantee Programme in selected locations |
| **Output 4.2** | Developing models for outreach, registration, and activation for NEET youth |
| **Output 4.3** | Strengthening policy coordination system for the YG Programme and management mechanism to guide activities at national and local level within YG Programme |
| **Output 4.4** | Study visits organised for the relevant actors in the field of employment to show case implementation of YG Initiative |
| **Output 4.5** | Developing and establishing monitoring framework for YG |
| **Output 4.6** | Additional analysis for effective implementation of YG Programme |

The SNKE expert will provide support to the following project activity (with reference to the project Terms of Reference):

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| **Activity 4.2.1** | Further develop models for outreach, registration, and activation for NEET youth (with reference to the project Terms of Reference) |

**Specific tasks**

* Review relevant literature and publications on outreach
* Identify good practice examples of outreach activities implemented in EU countries
* Support organization and participate in the meetings of the Expert Group (narrower composition) responsible for the development of the Model for outreach, registration and activation of young NEETs
* Integrate inputs obtained from the Expert Group into the Model
* Development of the Model for outreach of young NEETs not registered with the National Employment Service (NES) that needs to include the following aspects (non-exhausting list):
* Strategies to identify, contact and engage young NEET.
* Individualized support – through partnerships with public and private service providers – to address various barriers to entering the labour market (discouragement, illness, or disability, caring for others and family responsibilities etc.).
* Registration of young NEETs in Youth Guarantee and cooperation between the providers of outreach activities and NES.
* Requirements for the CSOs implementing outreach activities
* Monitoring outreach activities.

The above-mentioned tasks the SNKE will cooperate with the JNKE (junior non-key expert).

In addition, the SNKE will in cooperation with the JNKE (junior non-key expert), assigned to this project’s activity:

* Draft the proposal for further development of the model for outreaching NEET youth after piloting.

**Expected output/deliverable:**

Under the supervision of the project Team Leader (TL) the expert is expected to produce the following deliverables:

* Model for outreach, registration and activation of young NEETs developed
* Model for outreach, registration and activation of young NEETs reviewed and proposal for further development after completion of piloting provided.

The timeframe set in the project work plan for the related activities must be observed in providing this support.

1. **Expert profile**

Qualifications and skills:

* University degree academic level in the field of Economy, Law or Social Sciences or other related subjects.
* Good command of English written and spoken.
* Computer literacy (command of Microsoft Office (Word, Excel, PowerPoint, etc.) and the Internet).
* Excellent communication and presentation skills.
* Analytical experience and skills.
* Excellent reporting skills.
* Ability to work in a team.

General professional experience

* Minimum 7 years of general postgraduate professional experience in the field of employment/ALMP and/or social policy.

Specific professional experience

* 7 years of professional experience in the labour market analyses and/or ALMPs.
* Experience in the development of Youth Guarantee Plan or in its implementation will be considered as an asset.
* Acquaintance with the role and activities of CSO working with young unemployed, in particularly with young NEET will be considered as an asset;
* Previous experience in similar assignment will be considered as an asset.

1. **Location and timing**

The assignment shall be implemented mainly in Belgrade, with possible visits to Niš, Kruševac and Sremska Mitrovica, Serbia, in the period from August 2023 to January 2025 including, up to 20 working days. The number of days is subject to extension as needed.

In case of activity requiring travel and/or stay outside Belgrade, costs of travel, accommodations and meals will be covered by the project.

1. **Reporting**

The expert will deliver monthly reports in the English language on last workday of the month she/he worked, with attached all written deliverables and submitted to the Team Leader. The report will be attached to the expert’s draft timesheet.

1. **Application**

Application letter and EU format CV, both in English, must be submitted by e-mail to [evukcevic@archidata.it](mailto:evukcevic@archidata.it) and [Lpavlovova@yahoo.com](mailto:Lpavlovova@yahoo.com) no **later than 4.8.2023** titled: “Application for the position – SNKE for developing a model for outreaching NEET”.

References must be available on request.

Only short-listed candidates will be contacted.

The Project is an equal opportunity employer, in respect of the principles of good governance, sustainable development and gender equality.

* All applications will be considered strictly confidential.
* Advertised posts are not available to civil servants or other officials of the public administration in the beneficiary country, Serbia.

1. MoLEVSA – Ministry of Labour, Employment, Veteran and Social Affairs

   NES – National Employment Service

   LSGs- local self-governments [↑](#footnote-ref-1)
2. ALMPs – active labour market policies [↑](#footnote-ref-2)