***This letter must be written on the official letterhead paper of the local self-government***

**ANNEX 1: LETTER OF COMMITMENT**

**Call for Proposals SHAI 02-2021: Provision of Technical Assistance to LSGs in Development or Revision of Local Housing Strategies**

**LETTER OF COMMITMENT**

Hereby, on behalf of (insert name of the local self-government - LSG), I would like to confirm the interest of the City/Municipality (choose as appropriate) of (insert name of the LSG) to be included in the implementation of the EU SHAI Programme component related to provision of technical assistance to local self-governments in development/revision of local housing strategies.

If awarded the technical assistance, City/Municipality (choose as appropriate) of (insert name of the LSG) commits to:

* actively participate in the activities under the EU SHAI Programme related to the development/revision of the local housing strategy
* place at disposal relevant personnel required for the development/revision of the local housing strategy, as appointed by the Decision on Establishment of the Working Group
* place at disposal premises for the Working Group meetings
* develop/revise the local housing strategy within the set deadline and in accordance with the duties and responsibilities defined by Memorandum of Understanding signed with the UNOPS/EU SHAI Programme
* take all steps prescribed in the EU SHAI Communication Guidelines to promote the European Union (EU) financial contribution to the Action, as stated under Section 9. Visibility and Communications

The Applicant understands that the EU SHAI Programme is not obligated to award every submitted application. Only positively assessed applications will be selected within a transparent and open public call and awarded the technical assistance for the duration of up to twelve months.

The Applicant understands that only awarded beneficiaries will sign the Memorandum of Understanding with the EU SHAI Programme.

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*Full name of the Applicant's authorised person*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Signature*

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*Date and stamp*